

London Borough of Hillingdon Pension Fund - Pensions Committee agenda plan

	Frequency	Last review	Mar-24	Jun-24
Governance				
Business Plan & Budget	Annual			Y
Business Plan & Budget - Update on progress/outturn	Quarterly		Y	Y
Annual Report and Accounts Draft - unaudited	Annual			
External audit plan	Annual			Y
External audit results report	Annual			Y
Internal audit - outcomes	As required			
Local Pensions Board Operating Procedures	Every 3 years	Nov-21		
Local Pensions Board - Annual Report	Annual		Y	
Compliance with Pensions Regulator Code of Practice	Annual		Y	
Benchmarking - Investment; Admin; Funding (Section 13)	Various			
CTI	Annual			Y
Procurement of services	As required			
Governance Update	Quarterly		Y	Y
Risk register	Quarterly		Y	Y
Policies				
Governance Policy & Compliance Statement inc Governance				
Compliance Statement		Sep-20		
Conflicts of Interests Policy		Mar-23	Y	
Risk Management Policy		Mar-22		
Procedure for Reporting Breaches of the Law		Oct-21		
Funding Strategy Statement		Mar-23		
Investment Strategy Statement	At least every	Dec-23		
Responsible Investment Policy	3 years	Mar-23	Y	
Training Policy		Jul-19		
Pensions Administration Strategy		Sep-21	Y	
Scheme pays policy		Oct-20		
Internal Disputes Resolution Procedure (IDRP) Employees Guide		Oct-22		
Communications Policy		Sep-21		
Discretions Policy		Jun-22		
Pensions Administration				
Pensions Administration Performance	Quarterly		Y	Y
Breaches, Complaints and Appeals	Annually			Y
Data Quality Improvement Plan??	Ad-hoc			
Funding				
Actuarial Valuation	Every 3 years	Mar-23		
Investment				
Review of Investment Strategy	Every 3 years	Jun-23		
Investment update and manager review	Quarterly		Y	Y
Responsible Investment Update	Quarterly		Y	Y
Stewardship Code	Annual		Y	
Climate Risk Dashbaord (TCFD)	Every 3 years			